



**Institutional Handbook of Operating Procedures**  
**Policy 07.01.00**

Section: Student Policies	Responsible Vice President: Executive Vice President & Provost
Subject: Students	Responsible Entity: Student Health and Counseling

**I. Title**

*Student Health Governance Board*

**II. Policy**

The President delegates operational responsibility for student health services to the Student Health Governance Board. The Student Health Governance Board (Board) has the responsibility and authority for the implementation and administration of Student Health and Counseling (SHC) policies.

The Director of SHC is responsible for the administration of the Board.

Composition. The Board shall be appointed by the President of the University and shall consist of: the Director of SHC, the Associate Vice President for Student Services, the SHC consulting physician, the SHC nurse practitioner, the SHC counselor, and 4 students, one from each school.

**III. The Student Health Governance Board**

Objectives. The Board establishes and maintains policy for the SHC with the following objectives:

1. Determining the mission, goals and objectives of the organization and formulating long range plans to accomplish these objectives.
2. Ensuring that the scope of services, facilities, and personnel are adequate and appropriate to carry out the mission.  
Establishing policies and procedures related to utilization, quality improvement, risk management, credentialing, continuing education for personnel, adverse incident reporting, compliance with applicable regulations of the Occupational Safety and Health Administration, including, but not limited to, Occupational Exposure to Bloodborne Pathogens, and other policies related to the provision of health services.
3. Adopting such policies and procedures as may be necessary for the appropriate operation of the components of the SHC.
4. Providing that the quality of care is evaluated continuously and identified problems are appropriately addressed.
5. Maintaining effective communication throughout the organization, including ensuring a linkage between quality management and improvement activities and other management functions of the organization.
6. Evaluating and approving major contracts affecting the medical care provided in the SHC.
7. Evaluating the provision of ancillary health services and the provision of education to students.
8. Approving (in a manner consistent with state law) initial appointment, reappointment, and assignment or curtailment of clinical privileges of health care professionals based on professional peer evaluation.
9. Adopting a policy on the rights and responsibilities of patients.
10. Establishing a system of financial management and accountability in compliance with UT System and state legal requirements.

11. Establishing a mechanism to comply with local, state and federal laws, including federal and state anti-discrimination laws.
12. Reviewing legal and ethical matters concerning the SHC and its staff and respond as appropriate.
13. Making such annual reports to the designated representative of the UT System as may be requested and in the format requested.

Meetings. The Board shall meet at least semiannually, or at the call of the Chair, and shall keep minutes or other records necessary for the appropriate conduct of the SHC. The Board shall:

1. Perform an annual review of SHC Policies and Procedures; recommend revisions, if necessary, or approve, as appropriate.
2. Receive reports regarding Adverse Incidents, Quality Management Activities, Risk Management, and scope of services.
3. Review and approve Credentials Committee recommendations on:
4. New health care professional credentials and requests for clinical privileges.
5. Health care professional requests for re-credentialing and privileges (every 3 years from the hire date).
6. Review of SHC productivity and financial data
7. Review recommendations from the student wellness student advisory board
8. Receive and act upon reports related to the functions of the Board as stated in the objectives.

An agenda shall be prepared prior to each meeting. Minutes shall be maintained by the administrative supervisor of SHC and the Director.

Privileged and Confidential Communications. To the fullest extent provided by law, including but not limited to, Tex. Occ. Code § 160.007 and Tex. Health & Safety Code, § 161.031 – 033, the communications and proceedings of the Board and each committee evaluating the quality of health care services delivered in the Clinic shall be confidential and privileged from discovery.

**IV. Relevant Federal and State Statutes**

[Tex. Occ. Code § 160.007](#)  
[Tex. Health & Safety Code, § 161.031 – 033](#)

**V. Dates Approved or Amended**

<i>Originated: 02/05/2010</i>	
<i>Reviewed with Changes</i>	<i>Reviewed without Changes</i>
01/07/2014	04/12/2017

**VI. Contact Information**

Student Health and Counseling  
 (409) 747-9323