

Fundraising Projects Benefiting UTMB Health Budget Worksheet

Project Name:

Project Date:

INCOME	ESTIMATE	ACTUAL	Notes
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TABLE/TICKET/MERCHANDISE SALES

Please list names

Total Sales		
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DONATIONS

Please list names

Total Donations		
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UNDERWRITERS

Please list names

Total Underwriters		
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TOTAL INCOME (Sales, Straight Donations and Underwriters)	\$0.00	\$0.00
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EXPENSES	ESTIMATE	ACTUAL	Notes
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- AV
- Catering (Food & Beverages)
- Catering (Rental Equipment)
- Decorations
- Florals

Invitations (printing and art charges)
Linens
Merchandise
Music
Photography
Postage - Invitation/Reply Cards
Postage - Save the Date
Printing Miscellaneous
Program Printing
Reprints of Photos
Save the Date Mailing
Security
Venue/Room Rental
(Add other items as needed)

TOTAL EXPENSES		
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NET PROFIT (Income - Expenses)	\$0.00	\$0.00
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